



It's not a job, it's a calling. Make a difference.

Nisbett Funeral Home is located in Peterborough, Ontario and is proud to be a part of Arbor Memorial, one of Canada's leading funeral and cemetery providers. We are currently recruiting for a Funeral Director for a twelve month contract position.

Peterborough offers a unique quality of life with its mix of urban creature comforts, cottage country relaxation and farm freshness. There are no other communities in Ontario that offer the best of rural, urban and lakeside living. Known as "The Electric City," Peterborough has everything – a multitude of recreational opportunities, a diverse industrial, commercial and agricultural base, quality health care and excellent schools.

As a Funeral Director you will be responsible for:

- Arranging, coordinating and directing funeral ceremonies.
- Meeting and surpassing the needs and expectations of the families we serve.
- Maintaining active involvement within the community and committing to building and establishing effective relationships and rapport.
- Supporting the Funeral Service Department's vision of technology integration by understanding the role technology plays in the funeral home's success.

Knowledge, Skills and Abilities required for this role:

- Possess a Funeral Directors license and a minimum of 2 years of experience as a licensed Funeral Director.
- Display proven, superior arrangement, directing and embalming skills.
- Self-motivated with the ability to work effectively independently or as part of a team.
- Excellent attention to detail and consistently high level of accuracy.
- Exceptional interpersonal and communication skills; verbal, written and presentation.
- Demonstrated strong customer service skills with the ability to partner with all levels of the organization.
- Exemplify Arbor's values of integrity, trust, teamwork and excellence.
- Assume ownership of 'product' – i.e. thoroughly believe in what Arbor is, and what we offer
- Excellent knowledge of Funeral Home procedures and business practices including Everyday Excellence and Funeral Home Procedures Manuals.
- Strong organizational skills and the ability to manage multiple tasks simultaneously.
- Continually better oneself via literature, professional educational seminars, etc.
- A valid driver's license is a mandatory requirement for this position.

We understand the importance of the work we do, and care about how we do it. If you have a passion for compassion, where a day at the office is an opportunity to help people, apply to this Arbor Memorial branch and share in the honour of honouring life.

Satisfactory references, background checks (credit and criminal) and proof of education are an essential condition of employment.

We thank all candidates for applying, and only those that are being considered will be contacted.

Please contact: Tim English, Funeral Home Manager, TEnglish@arbormemorial.com



A Career at Arbor: It's About Life.

Arbor Memorial Inc.

